



Reference Form for Camp Veritans

Applicant should fill out this box

Name of Applicant _____ Position Applying for _____

Reference Name _____ Phone # _____

Company/Organization (if applicable) _____

Address _____

City _____ State _____ Zip _____

I give permission for _____ to fill out the following reference form.

Name of Reference

Signature of Applicant _____

The above-named individual is applying for a position with Camp Veritans and has given us your name as a reference. Your critical appraisal and confidential evaluation of this person will be extremely helpful in selecting our staff. Thank you for your assistance and prompt response. Please return this form to:

Camp Veritans
Attn: Carla Rudow
1 Pike Drive
Wayne, NJ 07470

How long have you known applicant? _____

In what capacity have you known applicant?

___ Employer ___ Friend of Family ___ Educator ___ Clergy ___ Other (specify) _____

If applicant was an employee:

*Applicant's position _____

*Responsibilities _____

*Dates employed _____

*Reason for termination _____

Do you know of any personal or work habits which may limit this person's effectiveness? _____

If Yes, please explain _____

Please comment on the applicant's characteristics for a job as a camp staff member, where children will be under this individual's direct supervision _____

Please rate the categories below in the areas which you have specific knowledge of the applicant:

	No Knowledge	Poor	Average	Good	Excellent
Ability to work with others	_____	_____	_____	_____	_____
Enthusiasm/Spirit	_____	_____	_____	_____	_____
Initiative	_____	_____	_____	_____	_____
Responsibility	_____	_____	_____	_____	_____
Leadership	_____	_____	_____	_____	_____
Emotional maturity	_____	_____	_____	_____	_____
Ability to accept criticism	_____	_____	_____	_____	_____
Ability to follow directions	_____	_____	_____	_____	_____
Ability to work as part of a team	_____	_____	_____	_____	_____
Ability to work with children	_____	_____	_____	_____	_____
Oral communication skills	_____	_____	_____	_____	_____
Written communication skills	_____	_____	_____	_____	_____
Punctuality	_____	_____	_____	_____	_____
Patience	_____	_____	_____	_____	_____
Integrity/Honesty	_____	_____	_____	_____	_____

Additional Comments: _____

Reference's Signature

Date

Reference's Name (please print)

Title/Company

Phone Number